

Cotton University

Panbazar, Guwahati- 781001, Assam, India
www.cottonuniversity.ac.in

Notice Inviting Quotations

NIQ No. CU/S&P/2018/15 Dated April 19, 2018

Sealed quotations from eligible manufacturers/dealers are invited in two-bid (technical and financial) system for **supply and installation of lab instruments in Geology Lab.**

The detailed bid document is available for download in the University website, i.e. www.cottonuniversity.ac.in. The sealed bid packages are to be submitted to the undersigned during office hours **on or before 4th May, 2018 until 2:00 P.M.** and their opening will be done the next day at 11:00 A.M. in which the participating bidders may attend.


Registrar

Memo No. CU/S&P/2018/02/ *3597-602*

Dated *21.4.18*,

Copy for information and necessary action to:

1. P.S. to the Hon'ble Vice Chancellor
2. Head, Dept. of Geology
3. Finance Officer
4. Systems Manager, with a request to upload this notice in Cotton University website
5. Notice board
6. Office file

General Terms and Conditions

The intending suppliers should meet the following minimum terms and conditions and criteria:-

- 1.1. The bid package must be submitted in **two separate sealed envelopes** titled:
 - i. **'Technical Bid'**, containing all relevant documents in support of necessary compliances and technical credentials; and
 - ii. **'Financial Bid'**, containing the filled-in relevant columns concerning financial involvement
- 1.2. The **two sealed envelopes as mentioned in clause 1.1** must be put together in **one big sealed envelope** clearly super-scribed on the top of the big envelope as **"APPLICATION FOR SUPPLY AND INSTALLATION OF LAB INSTRUMENTS IN GEOLOGY LAB"** and submitted to **The Registrar, Cotton University, Panbazar, Guwahati-781001 until 2:00 P.M. of 4th May, 2018.**
- 1.3. If the bidder is **not** an **'original equipment manufacturer' (OEM)**, then the necessary **authorization/dealership certificate(s)** must be submitted along with the technical bid.
- 1.4. **Detailed Specifications** must be submitted along with the technical bid.
- 1.5. **Financial Bid** will be considered **after having qualified** in the **Technical Bid** evaluation.
- 1.6. The quoted **values** must be **inclusive of all taxes and duties as well as FOR destination**. The necessary **installation and on-site training** (if any) must be provided **free-of-cost** to the concerned staff at Dept. of Geology, Cotton University.
- 1.7. **Non-conformity** to any of the terms and conditions will amount to **disqualification**.
- 1.8. Cotton University reserves the right to **modify/cancel** the **minimum requirements**. It also reserves the right to **accept, consider or reject** any or all of the applications without assigning any reason thereof. The decision of Cotton University in respect of scrutiny, evaluation and selection of parties will be intimated by the office and shall be final. All disputes in this connection shall be settled in **Kamrup Metropolitan district jurisdiction** only.

Enclosures

The documents/testimonials which must be submitted in the envelope titled **'Technical Bid'** are:-

- i) Copy of the **bid document** duly signed by the authorized signatory
- ii) Copy of **OEM/authorization certificate(s)**, where applicable
- iii) Copy of the valid **trade license**
- iv) Copy of the **GST registration certificate**
- v) Copy of the **income tax returns acknowledgment slip and related documents** for last year
- vi) Copy of the **PAN card**
- vii) Copies of **documents** in support of **previous work experience of similar nature**

The document(s) which must be submitted in the envelope titled **'Financial Bid'** are:-

- i) Copy of the prescribed format of **Financial Involvement** duly filled up in legible handwriting


21/4/18.

Details of Specifications

S. No.	Instrument	Technical Specifications
1	Mirror Stereoscope	Detachable Binocular having magnification 4X, with Reflecting Mirrors in wooden casing
2	Pocket Stereoscope	4X Magnification, adjustable interpupillary range 50 mm to 70 mm. Field of view 125 mm × 125 mm. All metal cast alloy
3	Trinocular Polarising Ore Microscope	<p>Eyepiece 10x20mm, Cross partition eyepiece 10x20mm, Grid eyepiece 10x20mm, Objectives- 4x, 10x, 25/40x, 60/63x, Quadruple nosepiece, Stage- Revolving round stage diameter 160mm (approx.), 360° rotatable & graduated in 1° increments. Least count 0. 1° with vernier Compensator- gypsum 1λ, mica $\frac{1}{4}\lambda$, quartz wedge, Illumination- 12v/20w lamp brightness adjustable Power supply 110v-220v</p>
4	Water Distillation Unit	Horizontal Glass Boiler, Spiral coil Glass condenser, Gate valve prevents the cooling water wastage in case of power failure, Quartz sheathed Nichrome wire wounded on ceramic tube heaters, Powder coated Base panel with inbuilt triple safety features, digital temperature controller is provided for boiler, Heater safety
5	Ro-tap Sieve Shaker	<p>Size range: From 4 mesh to 400 mesh Capacity: 8 nos. of 2" height, 8" dia test sieves Operation: 0.5 H.P. motor, 230 V, single phase 50 cycles, A.C.</p>

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Financial Involvement

Sl. No.	Item	Base Rate (INR) [A]	HSN Code No. [B]	Rate of GST (%) [C]	Value of GST (INR) [D]	Unit Price (INR) [E=A+D]	Quantity (nos.) [F]	Total Price (INR) [G=ExF]
1	Mirror Stereoscope						2	
2	Pocket Stereoscope						15	
3	Trinocular Polarizing Ore Microscope						1	
4	Water Distillation unit						1	
5	Ro-tap Sieve Shaker						1	


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